

NOTICE

RE-SCRUTINIZATION OF MARKS AND GRADES **OF UNDERGRADUATE EXAMINATIONS**

Instructions for students

1. The verification process will only check for Addition, Computation and Transcription errors (ACT verification). No re-marking of scripts will be done.
2. Candidates must appeal for verification of results by submitting duly completed applications to the **Examination Division within 2 weeks** immediately following the release of results of an examination. The applications are available at the LMS.
3. A payment of Rs. 500/= per subject will be charged for verification of each subject. Bank Details of the Faculty is below,

Account number : 343-1-001-2-1924633

Address : Peoples Bank, Karapitiya, Galle

Beneficiary name : Dean, Faculty of Medicine, University of Ruhuna

The receipt obtained for the payment should be attached to the application.

4. You can e-mail the scanned copy of the application and the payment slip to **nayanig@admin.ruh.ac.lk**
5. If the Grade is not changed, the candidate will be notified by the Dean of the Faculty through SAR after the Verification Board meeting. If the result is changed, the outcome of the verification will be available to the candidates after the special Results Board or receiving Senate and Council decisions as relevant.

Senior Assistant Registrar
Faculty of Medicine
25th October 2022

Application Form for Verification of Examination Marks & Grades

Faculty of

University of.....

1. Details of the Candidate

Name of the Candidate			
Registration No.		Index No.	
Year		Semester	

2. Assessment(s) to be verified

End-semester/Year-end Examination/Final Examination	Course/Subject	Marks Received	Grade Received

Total amount paid: Rs.....(at the rate of Rs. 500/- per Course/Subject/Examination);
(Original receipt should be attached)

Date:.....

Signature of the Candidate:.....

FOR OFFICE USE:**Results after Verification**

End-semester/Year-end Examination/Final Examination	Course/Subject	Marks Received	Grade Received	Changed/ Not Changed

Name and Signature of Verification Board Member:

Date of Verification:.....

Name	Designation	Signature

Note: In the case of final examination relevant minutes of the Special Result Board and the Senate must be attached